

WAIRARAPA COLLEGE BOARD OF TRUSTEES

Minutes of the meeting of

January 2011

Minutes for the meeting of the Wairarapa College Board of trustees held in the Board Meeting Room – Wednesday 26 January 2011 at 6.45pm.

Present: Geoff Copps (Chair); Catherine Bates; Terry Carew; Toni O'Hagan; Leah MacKenzie; Paul Jordan; Mike Schwass (Principal); Gavin McEwen (Staff Representative); George Littlejohn (Student Representative); Maxine Bird (Secretary); Tony Browne (Hostel Manager); Hostel Matrons

Apologies: Tony Browne, Matrons

1. HOSTEL REPORTS

Managers Report

The Manager's written report was tabled.

RESOLVED: That the Manager's report be received

T.Browne/T. Carew
Carried

Matrons Report

The matron's report was tabled.

RESOLVED: That the Matron's report be received

T. O'Hagan/L. MacKenzie
Carried

2. CONFIRMATION OF BOARD MINUTES

RESOLVED: That the minutes of the Board meeting as circulated be confirmed as a true and accurate record of the meeting held 15 December 2010.

T. Carew/L. MacKenzie
Carried

3. MATTERS ARISING

Roofers behind schedule

4. ITEMS FOR CONSIDERATION UNDER SECTION 48 OF THE "LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETING ACT 1987"

(1)

5. CORRESPONDENCE

As per list provided.

Okay to pay WWSTA but monitor how much we use them this year.

RESOLVED: To pay WWSTA annual subscription for 2011

T. O'Hagan/G. Copps
Carried

RESOLVED: That the correspondence inwards be received and outwards be endorsed.

G. Copps/G. McEwen
Carried

6. **FINANCE REPORT**

Maxine advised that she was not tabling the financial reports for the period ended 31 December 2010. These were end of year figures and not completed to a satisfactory stage to present to the Board.

The School accounts for payment for January 2011 were reviewed. Maxine apologised for the way the accounts were presented as they were from two financial systems. Maxine also noted that the Hostel accounts for payment would no longer be reported separately.

The Board queried:

- The magazine costs, and the possibility of advertising in the magazine
- The cost of the careers kiosk. Funded by STAR and well utilised
- Hostel phone cost. Investigate splitting of hostel and school main account.

RESOLVED: That the School Accounts Paid and for Payment totaling \$448,887.01 be approved

C. Bates/T. O'Hagan
Carried

7. **PRINCIPALS REPORT**

The Principal presented his written report.
About 12 new enrolments on the first day the office doors opened.

RESOLVED: That the Principals report be received.

M. Schwass/P. Jordan
Carried

8. **PROPERTY**

Property

The reroof of the main block is still being completed, far later than promised, but have been promised will be completed by the end of this week.

The Social Studies block painting is now completed, and the Library is almost completed.
The Technology Block was unable to be started in the Christmas holidays.

The tidy up of cabling and cords in the staff workroom has been completed.

9. **GENERAL BUSINESS**

Emailing Board Reports

Maxine proposed to email all Board reports in pdf format from February.

Prefects Camp

Reminded Board of invite to Camp 14 – 15 February 2011.

BOT BBQ

Confirmed BOT SMT BBQ for 6.00pm, 5 February at Brookfields.

STAFF LUNCH

Wednesday 2 February, Board invited to attend to mix and mingle.

**10. AT THIS POINT (7.45pm) THE PUBLIC ARE EXCLUDED FROM THE MEETING,
WITH THE AGENDA TO BE DEALT WITH UNDER SECTION 48 OF THE
LGOIMA 1987 ATTACHED.**

RESOLVED: That the meeting move into Committee.

G. Copps/T. O'Hagan
Carried

**11. AT THIS POINT (7.50pm) THE MEETING RESUMED IN OPEN MEETING.
TO CONFIRM IN OPEN MEETING**

G. Copps/P. Jordan
Carried

12. THE MEETING CLOSED 7.55PM

Confirmed this Day of